

The following position (s) are available at Fibertex Nonwovens, Inc., Ingleside IL

POSITION: Assistant Operator (NP)

The **Assistant Operator (NP)** is responsible for operating machine according to product specification and ensure only first quality material is produced for customers.

LEVEL: Hourly Position 12 hour days

HOURS: 12 Hour rotating shifts – Day and Night Shift

7:00 a.m. to 7:00 p.m. – Day shift

7:00 p.m. to 7:00 a.m. – Night shift

PAY: \$19.86 \$20.92 after 90 days \$2 shift differential for night shift

BENEFITS:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Health insurance
- Health savings account
- Life insurance
- Short term and Long term Disability
- Accident Insurance
- Paid time off
- Parental leave
- Prescription drug insurance
- Referral program
- Vision insurance

JOB RESPONSIBILITIES:

- Must follow company safety policies and procedures
- Adhere to the Fibertex Nonwovens Quality Policy to ensure our products and services meet customer's expectations
- Operate production equipment within the specified limits
- Monitor raw materials, product and equipment for defects or deviations.
- Perform routine maintenance and inspections of equipment to ensure safe, high quality, productive operation.
- Support a constructive team culture.
- Maintain production records and monitors product quality against established control charts
- Perform site-safety audits routinely as scheduled
- Keep area clean throughout the shift.

QUALIFICATIONS AND COMPETENCIES:

- High School Diploma or GED
- Work Keys – not required but a plus
- Carding, needle punch and/or textile experience a plus
- Mechanical troubleshooting skills preferred
- Basic Computer skills desired (Keyboarding, Microsoft Office)
- Ability to lift at least 45 pounds
- Basic understanding of SAP or other ERP systems
- Basic understanding of the metric system
- Must be able to work in a rapid work environment
- Forklift experience
- Must be able to work 12-hour rotating shifts (days/nights)
- Must be able to stand on concrete floors

MAIN ACCOUNTABILITIES

- This position reports directly to a Production Supervisor with dotted line to Plant Superintendent.