



We are looking for a

## Quality Assurance Specialist - Needlepunch

### The job we offer

The **Quality Assurance Specialist** these detail-oriented professionals are responsible for the development and implementation of inspection activities, the detection and resolution of problems, and the delivery of satisfactory outcomes. This individual reports directly to Joe Sovran - Quality Manager, Fibertex North America.

### Essential job responsibilities

- Ensure ongoing abidance to industry regulatory and quality requirements
- Address, investigate and resolve customer or supplier grievances and other non-conformance issues as necessary
- Coordinate and support internal audits and from external providers
- Create and keep up to date audit reports and other quality assurance activities
- Recognize and maintain the confidentiality of all materials in the work setting, including document control
- Support risk management and continuous improvement activities
- Inspect or manually test products before, during and after the manufacturing process to ensure set standards are met
- Collaborate with team to understand product changes and QA testing requirements to deal with issues/defects in a timely manner
- Review the implementation and efficiency of quality and inspections systems
- Support management in data collection to keep trend of Key Performance Indicators (KPI's)

### Qualifications/Competencies

- Associates degree required; Bachelor's degree preferred
- Minimum of 2-3 years of experience in quality, process engineering or related field
- Proficient computer skills, including Microsoft Office, QA applications and databases
- Willingness to actively pursue certifications for professional growth
- Excellent verbal and written skills; must be able to communicate clearly with all levels
- Ability to work with minimal supervision to complete responsibilities
- Knowledge of quality requirements, terminology and tools
- Strong inspection, data collection and auditing abilities
- Understanding of data and statistical analyses

### Application and contact

Please send your resume to [careers@fibertex.com](mailto:careers@fibertex.com).

Contact **Nicole Black, HR Recruiter**

**Gray Court** with any questions you may have about this position.